

# HOW TO MASTER MATH WORD PROBLEMS:

Use these steps to help you solve math word problems.



Read the question.



Take a minute.



Underline any numbers in the question, including any number words (ex. 4, four).



Look for any special operational words and circle them (see "Operational Clue Words").



Do the operations step by step.



Draw a picture or use manipulatives.



Write the answer into a sentence to respond to the question.

# Operational Clue Words:

These words can be found in the math word problem. They tell you which type of math you need to do.

## ***Addition:***

Add  
Altogether  
And  
Increase  
Both  
In All  
Sum  
Total

## ***Subtraction:***

Difference  
Fewer  
Gave away  
Take away  
Minus  
How Many More  
How Many Longer/Shorter  
Left  
Less  
Change  
Decrease

## ***Multiplication:***

Each  
Same  
Twice  
Product  
In All  
Double

## ***Division:***

Share  
Equally  
Quotient  
Every